

Agenda

Resources Committee - Monday, 6th November 2023 at 12:00pm

20.0 Presentation - Mr G Bradley, Estates Manager

For Information

20.1 Welcome & apologies

For Information

20.2 Conflict of Interest Declarations/Declarations of Any Other Business

For Information

20.3 Draft Minutes from the Resources Committee meeting held on 18 September 2023

For Approval

FINANCE MATTERS

20.4 Matters Arising - Finance Matters - verbal report

For Information

20.5 Finance Management Report - Mr P McKeown, Finance Director

Report 1 Tenders Issued Report

For Information

Report 2 Estates Update Report

For Information

Report 2.1 Correspondence - Mr R Baker, Causeway Coast & Glens Borough Council re Growth Deal

For Information

Report 3 Business Support Centre Update Report

For Information

Report 4 Annual Report & Financial Statements Year Ended 31 July 2023

For Approval

Report 5 Management Accounts for 2 Months to 30 September 2023

For Information

Report 6 Budget Update 2023/24

For Approval

Report 7 Draft Student Council Report & Financial Statements Year Ended 31 July 2023

For Approval

Report 8 Prompt Payment - verbal report

For Information

Report 9 Bad Debt Write-Off Report

For Approval

Report 10 Fees & Charges Policy 2024/25

For Approval

Report 11 Management Statement/Financial Memorandum 2018

For Information

No changes to this document in the last year. The Partnership Agreement will replace the Management Statement/Financial Memorandum. The Partnership Agreement is still in draft and currently with the Department (DfE).

20.6 Correspondence - Finance

For Information

20.7 Committee Chair's Business - Finance

For Information

20.8 Any Other Business - Finance matters

For Information

STAFFING MATTERS

20.9 Matters Arising - Staffing - Draft Minutes of the Resources Committee meeting held on 18 September 2023 - verbal report

For Information

20.10 HR Services Management Report - Ms S Kelly, HR Manager

For Information

Report 1 Recruitment Update Report

For Information

Report 2 **HR Services Annual Report September 2022 - August 2023**
For Information

Report 3 **Health & Wellbeing Brochure Semester 1 2023/24**
For Information

20.11 Correspondence - Staffing

For Information

20.12 Committee Chair's Business - Staffing

For Information

20.13 Any Other Business - Staffing matters

For Information

20.14 CLIENT SERVICES MATTERS - Ms G Moss, Head of Client Services

Report 1 **Equality Report**
For Information

Report 2 **Data Protection/Compliance Update**
For Information

20.15 Reserved Business

Date of next meeting - 13 February 2024