

Agenda

Resources Committee - Monday, 1st November 2021 at 10:00am

10.1 Welcome & apologies

10.2 Conflict of Interest Declarations/Declarations of Any Other Business

For Information

10.3 Draft Minutes of the Resources Committee Meeting held on 20 September 2021

For Approval

10.3.1 Matters Arising - Finance Matters - verbal report

For Information

10.4 Finance Management Report - Mr P McKeown, Finance Director

Report 1 Tenders Issued Report

For Information

Report 2 Estates Update

For Information

Report 3 Business Support Centre Update Report

For Information

Report 4 Annual Report & Financial Statements Year Ended 31 July 2021

For Approval

Please note

I refer to the Statement of Corporate Governance and Internal Control Report for the Year Ended 31 July 2021 within the above document (page 34). Please note that the narrative highlighted below is from last year's report. I will not be able to insert the statement for the year ended 31 July 2021 until we are in receipt of the RTTCWG. This report is provided by the NIAO and we will be in receipt of same before our Governing Body meeting on 10 November 2021.

It is my view as the Accounting Officer that the College has an effective risk management process in place and that the Corporate Risk Register is being managed on an active basis with specific action plans in place to address all

risks. The review of the effectiveness of the system of internal control is also informed by the work of the senior officers within the College, who have responsibility for the development and maintenance of the internal control framework, and by comments made by the External Auditors in their Report to those Charged with Governance. As a result of my overall review of the effectiveness of the system of internal control, including risk management, I am content that no significant weaknesses have been identified. This has been confirmed by the Internal Auditors in their Annual Statement of Assurance.

Report 5 Management Accounts for 2 months to 30 September 2021
For Information

Report 6 Budget Update 2021/22
For Approval

Report 7 Draft Student Council Report & Financial Statements to 31 July 2021
For Approval

Report 8 Prompt Payment - verbal report

Report 9 Bad Debt Write-Off Report
For Approval

Report 10 Management Statement/Financial Memorandum Oct 2018
For Information

This Management Statement, Financial Memorandum (MS/FM) sets out the broad framework within which the College will operate. It is a requirement of the MS/FM that it is provided for information to Governors annually. The document will also be brought to the full Board. This document is also available within the Decision Time/ Resources Section for ongoing reference. The Department (DfE) have confirmed that there has been no changes to this document in the last year.

Report 11 Correspondence - Finance

Report 12 Any Other Business - Finance

10.5 Staffing Report

10.5.1 Matters Arising from the Resources Committee Meeting held on 20 September 2021 - verbal report

Report 1 Management Report - Ms S Kelly, HR Manager
For Information

Report 2 Recruitment Update Report
For Information

Report 3 Appointment & Leavers Report
For Information

Report 4 Health & Wellbeing Brochure Semester 1 2021/22
For Information

Report 5 HR Services Annual Report 2020-2021
For Information

10.6 Other Reports

Report 1 Safeguarding Report
For Information

Report 2 Equality Report
For Information

Report 3 Data Protection/Compliance Report
For Information

10.7 Correspondence - Staffing

10.8 Committee Chair's Business - Staffing

10.9 Any Other Business - Staffing matters

10.10 Reserved Business - Staffing matters

Date of next meeting

9 February 2022